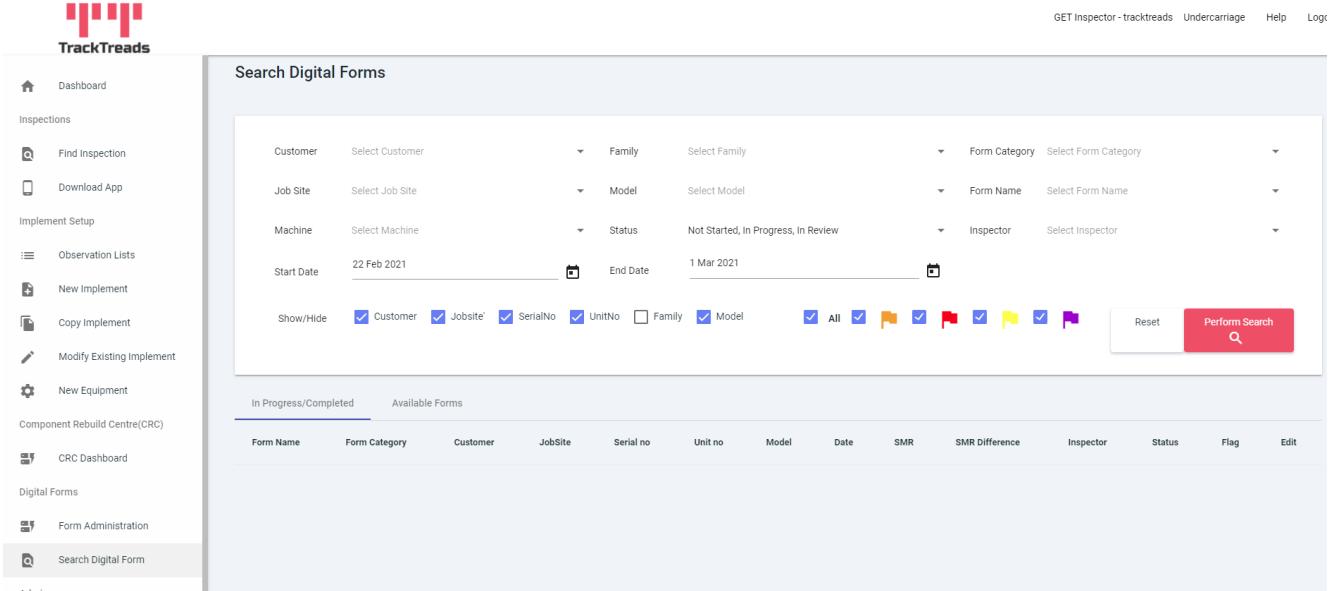
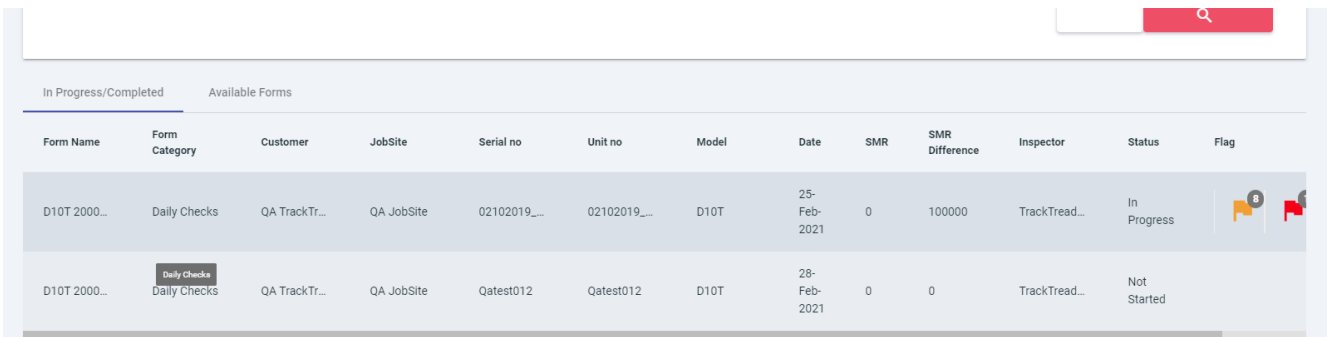


Reviewing PM Service Inspections

To review Inspections that have been Released or Started by an Inspector in the field navigate to the Search Digital Forms Screen.



1. Use the search criteria to find the Inspection you require
2. Use the tick boxes to show or hide these columns
3. Click on Perform Search
4. A list of the Inspections that match these criteria will appear.



Form Name	Form Category	Customer	JobSite	Serial no	Unit no	Model	Date	SMR	SMR Difference	Inspector	Status	Flag
D10T 2000...	Daily Checks	QA TrackTr...	QA JobSite	02102019...	02102019...	D10T	25-Feb-2021	0	100000	TrackTread...	In Progress	
D10T 2000...	Daily Checks	QA TrackTr...	QA JobSite	Qatest012	Qatest012	D10T	28-Feb-2021	0	0	TrackTread...	Not Started	

5. Click on the line of the Inspection that you would like to review.

- This will open the inspection; the categories and sections will show. Adjust the status to In Review, this prevents the Inspectors from being able to access this Inspection on their mobile devices
- Each section will show a summary of the Inspection results and flags that have been raised for that section

Digital Inspection- Summary

D10T 2000Hr Service

Username	Customer and Jobsite	Engine Hours/SMU
TrackTreads Staff	QA TrackTreads/QA JobSite	
Start Date	UnitNo	Work Order #
25-Feb-2021	02102019_02:02102019_02	

Form Status
In Review

Pre Inspection	In Progress
Hours & WO	Total / Not Started / In Progress / Completed 2 / 2 / 0 / 0
Safety Precautions	Total / Not Started / In Progress / Completed 9 / 3 / 0 / 6
Brake Test	Total / Not Started / In Progress / Completed 2 / 2 / 0 / 0
Wash Machine	Total / Not Started / In Progress / Completed 5 / 4 / 0 / 1
Wash Bay to Live test Area - Before reaching workshop	Not Started
Operational Checks	Total / Not Started / In Progress / Completed 34 / 34 / 0 / 0
Live Test area to Workshop	Not Started
Setup for Servicing	Total / Not Started / In Progress / Completed 7 / 7 / 0 / 0
Filters - INCOMPLETE	Total / Not Started / In Progress / Completed 2 / 2 / 0 / 0

- Clicking on the question will then show the details
- You can make any changes required.
- Once the review is completed change the status to Completed

Category: Pre Inspection | Section: Wash Machine

Return to Summary
Next Question

Instructions
Park machine on wash pad – Isolate, tag out, and chock machine



Question: Isolate Machine

☐ Done
☒ Not Done

☐ Unable to Complete

Comment or reason for cannot complete